

Playcard Environmental Education Center  
Use of Facility

.....  
Date: \_\_\_\_\_

School Name: \_\_\_\_\_

Teacher Name(s): \_\_\_\_\_

Grade Level: \_\_\_\_\_

Requested Date of Use: \_\_\_\_\_

Activity Begins: \_\_\_\_\_ A.M. or P.M.      Activity Ends: \_\_\_\_\_ A.M. or P.M.

# of students: \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Account Number to be charged: \_\_\_\_\_

Playcard impact fee is \$2 per child for day a trip (*\$35 minimum*) \$15 per person for overnight camp (*\$300 minimum*). No credit card transfers are allowed. Horry County Schools Teachers, please bring a copy of this completed form and your completed journal entry transaction from your school's bookkeeper and turn-in to Playcard staff upon arrival. Out-side organizations, please complete this form, attach payment, and turn-in to Playcard staff upon arrival.

\_\_\_\_\_  
Printed Name of Authorized Person

\_\_\_\_\_  
Signature of Authorized Person

**\*\*\*\* STAFF USE ONLY \*\*\*\***

Account # Credited: 7651.000.001790.2100.9999 Amount \_\_\_\_\_

Additional Revenue \_\_\_\_\_ Amount \_\_\_\_\_

Adjustment Voucher Date \_\_\_\_\_

DAY: Fee to Playcard @ \$2 = \_\_\_\_\_ PO# \_\_\_\_\_

NIGHT: Fee to Playcard @ \$15 = \_\_\_\_\_ PO# \_\_\_\_\_

Expenditure Account # \_\_\_\_\_

NIGHT: Instructor/Consultant \_\_\_\_\_

Expenditure Account # \_\_\_\_\_