

Alternative School Transition Return Log

Student Name: _____

School _____

1. Return Intake Conference

Date: _____

<ul style="list-style-type: none"> • Persons present: 	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">Name</td> <td style="width: 50%; text-align: center;">Role</td> </tr> <tr> <td style="border-bottom: 1px solid black; text-align: center;">_____</td> <td style="border-bottom: 1px solid black; text-align: center;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black; text-align: center;">_____</td> <td style="border-bottom: 1px solid black; text-align: center;">_____</td> </tr> </table>	Name	Role	_____	_____	_____	_____																																														
Name	Role																																																				
_____	_____																																																				
_____	_____																																																				
<ul style="list-style-type: none"> • Issues discussed: 	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"></td> <td style="width: 20%; text-align: center;">Y/N</td> <td style="width: 30%; text-align: center;">Initials</td> </tr> </table>		Y/N	Initials	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Welcome/Assurances</td> <td style="width: 20%; text-align: center;">_____</td> <td style="width: 30%; text-align: center;">_____</td> </tr> <tr> <td>Notes: _____</td> <td></td> <td></td> </tr> <tr> <td>Previous conduct</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Notes: _____</td> <td></td> <td></td> </tr> <tr> <td>Supporting staff assignment</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Notes: _____</td> <td></td> <td></td> </tr> <tr> <td>Counseling/Conference Schedule</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Notes: _____</td> <td></td> <td></td> </tr> <tr> <td>Academic needs</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Notes: _____</td> <td></td> <td></td> </tr> <tr> <td>Scheduling needs</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Notes: _____</td> <td></td> <td></td> </tr> <tr> <td>Mental health counseling</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Notes: _____</td> <td></td> <td></td> </tr> <tr> <td>Other needs</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Notes: _____</td> <td></td> <td></td> </tr> </table>	Welcome/Assurances	_____	_____	Notes: _____			Previous conduct	_____	_____	Notes: _____			Supporting staff assignment	_____	_____	Notes: _____			Counseling/Conference Schedule	_____	_____	Notes: _____			Academic needs	_____	_____	Notes: _____			Scheduling needs	_____	_____	Notes: _____			Mental health counseling	_____	_____	Notes: _____			Other needs	_____	_____	Notes: _____		
	Y/N	Initials																																																			
Welcome/Assurances	_____	_____																																																			
Notes: _____																																																					
Previous conduct	_____	_____																																																			
Notes: _____																																																					
Supporting staff assignment	_____	_____																																																			
Notes: _____																																																					
Counseling/Conference Schedule	_____	_____																																																			
Notes: _____																																																					
Academic needs	_____	_____																																																			
Notes: _____																																																					
Scheduling needs	_____	_____																																																			
Notes: _____																																																					
Mental health counseling	_____	_____																																																			
Notes: _____																																																					
Other needs	_____	_____																																																			
Notes: _____																																																					

2. Counseling/Conference Schedule:

<ul style="list-style-type: none"> • Week one: 	Date _____	Time _____	Staff member _____
Significant Issues: _____			

<ul style="list-style-type: none"> • Week two: 	Date _____	Time _____	Staff member _____
Significant Issues: _____			

<ul style="list-style-type: none"> • Week three: 	Date _____	Time _____	Staff member _____
Significant Issues: _____			

<ul style="list-style-type: none"> • Week four: 	Date _____	Time _____	Staff member _____
Significant Issues: _____			

• Week five: Date_____ Time_____ Staff member_____

Significant Issues: _____

• Week six: Date_____ Time_____ Staff member_____

Significant Issues: _____

• Week ____: Date_____ Time_____ Staff member_____

Significant Issues: _____

• Week ____: Date_____ Time_____ Staff member_____

Significant Issues: _____

• Week ____: Date_____ Time_____ Staff member_____

Significant Issues: _____
