



## Horry County Schools Dress Guidelines

As representatives of the District, we believe first impressions are significant in our relationships with customers. Therefore, good grooming and appropriate dress are important in conveying the importance of our business. All employees are to maintain high standards of personal appearance and hygiene and present a neat, businesslike appearance at all times during working hours. The following guidelines have been developed, and only rare exceptions will be made.

### Unacceptable Attire

Attire considered unacceptable includes:

- Athletic footwear (clean, solid color, walking-type shoes are acceptable; running shoes are not acceptable)
- Shorts of any kind (except for those who work outdoors in hot weather)
- Jeans of any color
- Sweatshirts
- T-shirts
- Wind pants or sweat pants
- Bib overalls
- Leggings
- Immodest clothing (such as spandex, spaghetti straps, midriff tops, excessively short skirts, revealing garments such as low-cut tops, pants worn too low on hips, tops or dresses with thin straps, clothing that reveals underwear, split skirts or dresses with splits more than 2" above the knee)
- Facial piercing such as nose, eyebrow, lip, cheek, or tongue
- Visible tattoos

### General Guidelines

- Men in professional positions are strongly encouraged to wear ties during the school year unless their duties make ties a work hazard.
- Principals may occasionally make exceptions to wearing jeans, athletic footwear, sweatshirts, and/or T-shirts for special circumstances such as field trips to Playcard or similar outdoor trips, teacher workdays, and special school events. Staff development days, Fridays and summer work hours are not exceptions and do not constitute a "special occasion." All exceptions must receive prior approval from the principal or District-level supervisor.
- There is a professional and appropriate dress for every position. Everyone is expected to be clean and neatly groomed and dressed. Men's shirts should be tucked in at all times.
- Clothing should be neat and clean. Faded or wrinkled clothing does not reflect a professional, business-like appearance.
- All personnel should wear appropriate undergarments at all times.
- When in doubt about a garment, decide if you would wear it in a business setting. However, if your work for a particular day involves primarily manual labor, dress accordingly.
- To the maximum extent reasonable, physical education teachers may wear athletic clothing only when directly instructing physical education classes.
- School cafeteria employees should dress in uniforms and skid-resistant, closed-toe shoes.
- School nurses will wear white lab coats or vests over their professional clothes.
- Occupational and physical therapists may wear uniforms as appropriate.
- Maintenance and custodial staff guidelines have been determined by their supervisor.