

# **Constitution and By-laws Academy of the Arts, Science and Technology**

## **Chapter of the Science National Honor Society**

### **ARTICLE I NAME AND PURPOSE**

Section 1. The name of this organization shall be the Science National Honor Society for Secondary Schools (SNHS), specifically the Academy for the Arts, Science, and Technology (AAST) Science National Honor Society.

Section 2. The purpose of this organization shall be to encourage participation in and recognition of scientific and intellectual thought. It is to advance the students' knowledge of classical and modern science, to communicate with the scientific community, and to aid the civic community with its comprehension of science. It is to encourage students to participate in community service and, in turn, encourage a dedication to the pursuit of scientific knowledge that benefits all mankind.

### **ARTICLE II MEMBERSHIP**

Section 1. Membership is an honor bestowed upon a student.

Section 2. A member must be in the last two years of secondary school education.

Section 3. A member must have and maintain a **3.0 unweighted grade point average**.

Section 4. A member **must be enrolled in an upper level honors science class**. A member **must complete two honors science classes prior to the eleventh grade year**. If second year honors or upper level science courses are not offered by the school, then the student must be enrolled in a second first year honors or upper level science class.

Section 5. A member **must maintain a minimum of a B+ cumulative (semester) average (3.75/4.00, 88 grade) for each honors and college prep science course and an 85 average grade for an Advanced Placement science course**.

Section 6. A member must maintain behavior that is acceptable to the guidelines as outlined by the school's code of conduct in the student handbook of AAST.

Section 7. All members must accrue **10 service hours per year**. All service hours must be within the activities approved by the chapter advisor(s) and must be signed off by a member of the science department staff at the school.

Section 8. Regular members may give a lecture with the chapter advisor's approval.

Section 9. A faculty council shall be formed. This council shall consist of three voting science faculty members who volunteer on an annual basis. The chapter advisor shall be a nonvoting member of this council. No principal or assistant principal may be included on the faculty council.

Section 10. The term of the Faculty Council shall be one year. Members may volunteer to

consecutive terms.

Section 11. The Faculty Council shall be consulted at least once a year to review the procedures of the chapter and select members.

Section 12. The Faculty Council will approve when necessary, all chapter procedures for selection, disciplining and dismissal of members, all of which must remain in compliance with the national guidelines.

Section 13. Any active member who falls below the standard of 3.00/4.00 unweighted GPA or who falls below a 3.75/4.00 average across all science courses shall be placed on probation for the interim of one grading period. An overall unweighted GPA of 3.00/4.00 GPA and a 3.75 /4.00 average across all science courses will be the standard that occurs for students. The member will then be given one grading period to correct the deficiency. If the standards fail to be met, the student shall be dropped from membership in the Science National Honor Society.

### **ARTICLE III SELECTION OF MEMBERS**

Section 1. Candidates may be selected in any manner deemed reasonable and fair by the principal or headmaster of the school.

Section 2. Candidates may become members based on their science performance and GPA as outlined in this constitution. Prospective candidates **must complete the proper form and return it to the advisor.**

Section 3. Candidates may only be accepted upon adherence to the policies of membership outlined in this Constitution.

Section 4. **Candidates must pay \$15 each year.** Senior year dues include cost of the honor cord.

### **ARTICLE IV DISMISSAL**

Section 1. A student may be dismissed if he/she violates the standards, obligations, or ideals of the Science National Honor Society. This includes violation of grade or behavioral requirements as outlined in this constitution.

Section 2. A member may be dismissed if he/she violates the standards, obligations, or ideals of the Science National Honor Society as well as the school's code of conduct as outlined in the student handbook.

Section 3. Dismissal is approved and carried out by the chapter advisor under the auspices of the Faculty Council.

Section 4. Upon dismissal, the student is divested of all benefits of membership.

Section 5. A student may appeal dismissal by submitting a written request to the principal or headmaster of their school. This request is then forwarded to the Faculty Council for action.

### **ARTICLE V CHAPTER OFFICERS**

Section 1. The officers of the chapter, their duties, and the method of their election shall be determined by the members of their chapter and be described in the chapter bylaws.

Section 2. The chapter shall consist of the following officers, a president, a vice president, a historian, and a public relations officer. The chapter will also have an executive committee selected through an application process. All must be members of the Science National Honor Society.

Section 3. It shall be the duty of the president to preside over all the meetings of this chapter.

Section 4. The vice-president shall fill the chair of the president in his/her absence.

Section 5. The advisor shall receive and distribute all funds of the chapter and shall keep an accurate account of the receipts and disbursements in accordance with school regulations.

Section 6. The chapter historian shall keep the minutes of the meeting, a record of all business and all records on file. The chapter historian shall also be responsible for publicizing the events of the chapter and keeping its members informed of those events.

Section 7. The historian will be responsible for recording the number of events each member has completed. Immediately following their selection, the historian must also submit to the national secretary of the Science National Honor Society a list of the names of those selected to membership.

Section 8. The local chapter officers shall have general supervision of the affairs of the chapter as overseen by the chapter adviser. All officers shall review Robert's Rules of Order, Newly Revised and hence, conduct the meetings in a coherent policy. The officers shall meet regularly, make recommendations to the chapter, and perform all duties named in the chapter bylaws.

Section 10. Chapter officers shall fulfill all duties named in this Constitution and the local chapter bylaws.

Section 11. The officers shall abide by this Constitution, the SNHS standards, obligations, and ideals.

Section 12. Chapter officers and executive committee members will be selected by an application process by the Faculty Council.

Section 13. The executive committee shall have general charge over the meetings and the business of the chapter, but any member of the executive committee may be subject to the review of the chapter.

## **ARTICLE VI MEETINGS**

Section 1. Meetings will be held the last Thursday of every month in accordance with school policy and regulations.

Section 2. The president may call emergency meetings, if approved by the officers and the club

advisor.

Section 3. The officers of this chapter shall be selected in April and assume responsibilities in May.

Section 4. All meetings shall be open meetings and shall be held under the supervision of the advisor, or delegated representative.

Section 4. Additional rules for the general operation of this chapter will be established by a majority vote of the general membership as bylaws.

#### **ARTICLE VII CHAPTER ACTIVITIES**

Section 1. Each chapter shall determine one or more projects per year.

Section 2. All members shall participate in one or more of the chapter's projects per year.

Section 3. The purpose of the projects shall be to encourage scientific and intellectual thought, to further the knowledge of science in school and community, and to volunteer in the surrounding community.

Section 4. Each chapter shall either judge or host a local science fair contest and/or assist in the creation and/or maintenance of a science club at the school and/or assist fellow students' success in their science classes.

Section 5. Members must complete ten hours of service per school year to keep their membership.

Section 6. Chapters shall also attempt to bring speakers from the scientific community into the school to the extent to which their resources and location allow.

#### **ARTICLE VIII THE PRINCIPAL**

Section 1. The principal or headmaster of a school shall reserve the right to approve all activities and decisions of the chapter.

Section 2. The principal or headmaster shall appoint a chapter advisor annually, who may serve consecutive terms.

#### **ARTICLE IX THE CHAPTER ADVISER**

Section 1. The chapter adviser shall be responsible for the direct, daily supervision of the chapter, and act as a liaison between faculty, administration, students, and community. There may be multiple chapter advisers.

Section 2. The chapter adviser shall maintain files on membership, chapter history, activities, and financial transactions. The chapter advisor shall send an annual report to the national office.

Section 3. The chapter adviser shall frequently review each member for compliance with SNHS standards, obligations, and ideals.

Section 4. The chapter advisor shall help the chapter officers understand and carry out their duties.