



## Office of Federal Programs/Title I

# Homeless Services Information

Title I assistance is available to any Horry County student approved and coded as Homeless in PowerSchool.

If Title I assistance is requested, the School Homeless Liaison must:

1. Submit a *McKinney-Vento Act Identification Form* verifying the student's Homeless status. **If proof of residence is provided at registration, student may not be homeless (ex. Child is now living and being supported by grandparents). Please exhaust other sources before requesting assistance from Title I.**
2. Complete the *Authorization for Title I Funding for Homeless* form.
3. E-mail both the request for funding form and the McKinney-Vento form to Margo Cox at [MCox@horrycountyschools.net](mailto:MCox@horrycountyschools.net). Margo will get approval from Velna Allen, District Homeless Liaison for Horry County Schools.
4. Once services are approved and a purchase order is received, someone from the Office of Title I will contact the School Homeless Liaison to schedule a time for making the necessary purchases. A school staff member will be required to either pick out items or meet the parents and Title I staff member at the designated store at the time of purchasing. The Title I staff member will only go at the end of the shopping trip to pay for the items.





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Authorization for Title I Funding for Homeless Students

Title I, Part A, dollars may be used as a last resort when funds or services are not reasonably available from other public or private sources such as local agencies, PTA, and other organizations. Please list 3 agencies/organizations and individuals contacted for assistance prior to Title I request.

- 1.
2.
3.

Student's Full Name:

PowerSchool #: School:

Person Submitting Request For Student Assistance:
School Homeless Liaison Submitting & Verifying Request:

Specific Nature of Need (please check): Clothing Toiletries
School Supplies Other (please specify)

This student is identified as a Homeless student, coded as homeless in PowerSchool, and qualifies for Special Title I Homeless Funding.

School Homeless Liaison's Signature: Date
Principal's Signature: Date

This request should be emailed to Margo Cox at MCox@horrycountyschools.net in the Office of Student Services.

FOR TITLE I OFFICE USE ONLY

Funding Amount Approved:

Approved Funding to be used for: Clothing Toiletries
School Supplies Other (please specify)

Signature of District Homeless Liaison: Date
Signature of Title I Director: Date