

Authorization to Release Information Letter

Parent of

Juvenile: _____

Address: _____

Telephone: _____

Email: _____

Date: _____

South Carolina Department of Juvenile Justice (DJJ):

As the parent of _____,

I am writing to formally request that you provide the documentation requested by the Horry County Schools Adult Education Program and South Carolina Department of Education needed to administer the General Education Development (Diploma) test.

As a part of my child's plan, they need to attend school and get their high school equivalency diploma. The letter for permission to test asks for the following information: juvenile's name, address, date of birth, name of school from which he/she is withdrawn and the date they became enrolled with the DJJ program.

By my signature below, I am granting permission for the purpose indicated and released to the above referenced agencies. I am asking that you please expedite the processing of this letter.

Parent Signature