

**ATTENTION TOMS PARENTS!**  
**NEW CAR CIRCLE PROCEDURES:**



**Beginning Monday, December 4, 2017,  
Ten Oaks will have new car circle procedures:**

In order to alleviate congestion on Carolina Forest Blvd, ***we will now have two lanes in the car circle line.*** Both lanes will stop at the cones/Officer Polis, and he will give the signal for alternating lanes to enter the circle to pick up/drop off students.

Please be advised ***students will no longer be allowed to be picked up or dropped off in the staff parking lot in the mornings and/or afternoons.*** Beginning on Monday, December 4, 2017, an administrator will stop all students who attempt to enter the staff parking lot and hold them until the car rider line has ended. Please help us ensure all students, staff, and parents arrive and depart from school safely each day by utilizing the car circle.

Thank you,  
TOMS Administration