



REQUEST FOR PRINCIPAL APPROVAL OF ABSENCES

STUDENT'S NAME DOB

SCHOOL GRADE/TEACHER

REASON FOR REQUEST: Educational Trip Hardship

DATES OF ABSENCES: _____

DETAILS OF REQUEST *(Indicate where you will be traveling to. If an educational trip, please state how the trip will be beneficial and related to the child's current standardized curriculum) :*

PLAN FOR RECOVERY OF ACADEMIC INSTRUCTION MISSED DUE TO ABSENCES *(include explanation of a project, such as a PowerPoint, iMovie, diorama, written report, to be submitted and presented to class) :*

Parent Signature Date

Parent Name *(Please Print)*

Approved Denied

Principal Signature Date

PRINCIPAL APPROVAL ACKNOWLEDGEMENT OR REASON FOR DENIAL *(NOTE: As per HCS Attendance Policy, a maximum of 3 days per school year may be principal approved for educational and/or hardship reasons) :*

Please list any school-aged siblings that will also be on the trip and the school(s) they attend below:

For Teacher Use Only: <input type="checkbox"/> Project noted as above was completed and submitted/presented within 3 school days of return Teacher Signature: _____ Date: _____ Return to Hillery Zabec
