



**Loris High School
Student Handbook
2023-2024
*#BringingPrideBack
#InvestInspireImpact***



Nondiscrimination Policy Statement- English

Horry County Schools does not discriminate on the basis of race, religion, color, national origin, sex, disability, age, immigrant status, English-speaking status, or any other characteristic protected by applicable federal or S.C. law in its programs or activities. The following people have been designated to handle inquiries regarding the nondiscrimination policies: Title IX to Ben Hardee, Director of Career & Technical Education; for Section 504 or the Americans with Disabilities Act to Tracy Hogan, Director of Federal Programs. You may call 843-488-6700 or contact Horry County Schools at Four Mile Road, Conway, SC 29527.

Nondiscrimination Policy Statement- Spanish

Las escuelas del condado Horry no discriminan por razones de raza, religión, color, nacionalidad, sexo, discapacidad, edad, estado migratorio, dominio del idioma inglés o ninguna otra característica protegida por la ley federal o la ley de Carolina del Sur aplicable en sus programas o actividades. Las siguientes personas han sido designadas para manejar las preguntas relacionadas con las políticas de no discriminación: En relación con el Título IX dirijase a Ben Hardee; para la Sección 504 o Ley de Americanos con Discapacidades contacte a Tracy Hogan, Directora de Programas Federales. Puede llamar al 843- 488-6700 o comunicarse con las Escuelas del Condado de Horry en Four Mile Road, Conway, SC 29527.

Mission Statement

The mission of Loris High School is to prepare all students to achieve excellence by creating an environment conducive to learning where students and families' work together to promote the skills needed in a continuously changing world.

Student Respect & Expectations

- Student behavior should reflect respect towards faculty/staff, peers, and himself/herself at all times.
- Students are required to come to classes prepared.
- Students are required to do all assignments given to them by teachers and must not disrupt the classroom or disturb other students. The teacher will either discipline disruptive students, or, if the problem is serious, send disruptive students to an assistant principal.
- Sleeping in class is prohibited.

Mon. – Thurs. Bell Schedule

7:45-8:10.....Breakfast

8:15-9:45.....1st Block

9:45-9:55Break

10:00-11:302nd Block

11:35-1:40.....3rd Block

| <i>Lunch</i> | <i>Lunch times</i> | <i>3rd Block Times</i> |
|-----------------------|---------------------------|--|
| <i>1st</i> | <i>11:30-11:55</i> | <i>12:00-1:40</i> |
| <i>2nd</i> | <i>12:05-12:30</i> | <i>11:35-12:05, 12:35-1:40</i> |
| <i>3rd</i> | <i>1:15-1:40</i> | <i>11:35-1:10</i> |

1:45-3:15.....4th Block

(5-minute transitions)

Friday Bell Schedule

7:45-8:10.....Breakfast
8:15-9:45.....1st Block
10:00-11:302nd Block/Advisory
11:30 – 12:05Lunch
12:20 -1:40.....3rd Block
1:45 – 3:15.....4th Block

(5-minute transitions)

One Lunch

On Fridays, students will have one lunch period. In addition to getting their lunch during this time, students can also attend tutoring, participate in club meetings/activities, and attend guest speaker presentations.

Student Policies and Procedures

Attendance

SOUTH CAROLINA TRUANCY LAW *South Carolina State Law requires a student under the age of seventeen (17) to attend school regularly.*

Upon three (3) consecutive or five (5) **total** unlawful and/or unverified absences, the Attendance Office personnel will attempt to establish contact with the parent to arrange a **mandatory Attendance Intervention Plan (AIP)** conference. During the conference, the attendance clerk and assistant principal will develop a written plan to ensure that the parent, the student, and the school have an understanding regarding the future attendance of the student.

Promotion/Retention

State attendance laws require student attendance for course credit and grade level promotion.

Students must attend a Semester Long Class (90 Day Class) a **minimum of 85 days** to received credit for the class.

Make-Up Work Policy

Students are expected to be in school on a regular basis to achieve specific curriculum objectives and develop concepts adopted by the district. Students are required to make up work missed during an absence. Instructional personnel will provide information on assignments, provide help, and permit the completion of work missed due to absences.

Tardy Policy

Tardy is defined as not being inside the assigned classroom when the tardy bell rings.

| <i># of Tardies</i> | <i>Consequence</i> | <i># of Tardies</i> | <i>Consequence</i> |
|----------------------------|---------------------------|----------------------------|---------------------------|
| 1 | Warning | 6 | 1 Day of OSS |
| 2 | Parent contact | 7 | 2 Days of OSS |
| 3 | 1 Day ISS | 8 | 3 Days of OSS |
| 4 | 2 Days of ISS | 9 | 5 Days of OSS |
| 5 | 3 Days of ISS | 10 | Evidentiary Hearing |

Student Policies and Procedures

Students Arriving Late

Students arriving on campus after the final tardy bell should sign in prior to reporting to class. Students who arrive on campus between classes still should report to the front office to check in. Students who miss more than 45 minutes of a class will be considered absent.

Early Dismissal by Parent Request

Students requiring early dismissal should bring a note from their parents to the attendance office in order to obtain an early dismissal pass. All requests are to be in the attendance office prior to 8:05 AM so that they may be verified by phone. The note must have a phone number that matches parents' number in Power School. If the note cannot be verified by phone the student will not be allowed to leave. LHS will not call classrooms, unless it is an emergency; therefore, the student must have a pass to get out of class. When it is time for students to leave, they are to go by the attendance office to sign out. **Failure to sign out at the attendance office in the front lobby will result in a disciplinary infraction.** Students will not be issued a tardy pass if they fail to bring their note to the attendance office before 8:05 AM.

No early dismissals from 2:45-3:15.

Field Trips

Students are reminded that for them to take an approved field trip:

- They must have written permission from their parent or guardian.
- They must have permission from each teacher whose class they are to miss. Any one teacher may deny permission.
- They may not miss a class in which they have a failing average.
- They may not attend a field trip if they are assigned ISS or OSS on the day of the trip.

**Attendance Office
Operating Hours
7:45 am – 3:30 pm**

Unlawful Absences

An absence is considered excused if a valid medical doctor's written note (with the date & time the student was seen) is provided within 3 school days after the absence. An absence for bereavement, due to a death in the student's immediate family, may be excused if an obituary or program of service verifying the death is provided to the attendance clerk within 3 school days after the absence. An absence for a nationally recognized religious holiday of the student's faith may be excused if a request is made in writing to the principal and written approval is received prior to the absence.

Student Policies and Procedures

Procedures

Before and After School

In the morning, students arriving prior to 8:05 AM will report to the cafeteria. Breakfast will be available during this time. The bell will sound at 3:15 PM to end the regular school day. Students may go to their lockers to retrieve materials, then proceed to the buses, to the student parking lot if he/she is a car driver, or to the parent pick-up location if he/she is a car rider. Students should leave the campus by 3:30 PM unless they are involved in faculty/staff activities. Students on campus after 3:30 PM MUST be supervised at all times by a faculty and/or staff member. Student loitering is not permitted before or after school.

Food and Drink

Students are not permitted to carry food or drinks into computer labs, the media center, the auditorium, science labs, or gym. Teachers may at their discretion permit food/drinks in their class; however, students assume responsibility for proper handling and disposal of snacks. Vending machines are off limits during class and all lunches.

Messages

Because we value instructional time, the receptionist will **not** interrupt classes to deliver messages except in the event of an emergency. Please make all necessary arrangements with your child prior to the school day. Items dropped off in the front office will not be able to be delivered to the classroom.

Visitors

All approved visitors must sign in and out at main office.

Hall Passes

Passes are required for movement in hallways during classes. Students are to travel the halls in an orderly manner. Each class will have a specific restroom location that they students are supposed to use. These will be color coded with the passes. Loitering is not permitted. Students in the hall/concourse during class must have an active pass in SmartPass. Students out of class without a pass, or in an area not designated on the pass, may be considered cutting class and will be subject to administrative discipline.

LHS Retest Policy

All LHS Students have the option to redo test/projects that are graded as major assignments if they receive less than a 70 on the assignment. Prior to redoing the assignment, the student must attend tutoring. The two scores will be averaged together with the old score counting as 1/3 and the new counting as 2/3. The highest grade that can go into the gradebook is a 70.

Student Policies and Procedures

Books and Lockers

It is the responsibility of each student to keep up with and properly care for his/her books. If a book is lost or damaged, the student to whom that book was assigned must pay for the book before another will be issued. Lockers are provided upon request to assist students in keeping books and other necessary items. A student's locker combination should not be given to anyone else. Any damage to the locker will be the responsibility of the person to whom it is assigned. All lockers are school property and are subject to inspection without notice. Lockers should not be shared. All lockers are to be emptied prior to students' departure for summer vacation.

Telephone Usage

Classroom telephones are limited to professional staff use only. Students will only be able to use the phone in the event of an emergency and must see an administrator for permission to use a telephone.

Lunch Policy

Lunch will be free for all students for the 23-24 school year. Students are welcome to bring lunch from home. Students will have access to a microwave to heat food.

No student is permitted to leave the campus for lunch break. Students are not to be in any part of the building except for the commons area. The restrooms near the commons area are the only ones that may be used during this period.

The following rules/regulations are to be used during lunch:

- Loris High students are expected to use proper decorum at all times. No throwing food, paper, or liquids.
- Food trays are to be taken back to the proper area and must not be left on the table. Students are responsible for disposing of all trash.
- Students are to maintain a single-file line and not attempt to break the line.
- Students should maintain inside voices and refrain from disruptive behaviors such as yelling, screaming, and/or running. These behaviors will not be tolerated and may result in disciplinary action.
- Lunch deliveries will not be permitted.

Student Policies and Procedures

Media Center

LHS Media Center
Hours: 7:45 AM - 3:30 PM

Mission: To ensure that students are effective consumers & users of ideas and information through access to print & non-print resources.

- Students will abide by the HCS Acceptable Use Policy for use of computers and smart devices.
- Each student is responsible for materials checked out.
- The loan period for general materials is 15 school days. Materials may be renewed for an extra 15 days. The overdue fine is \$.10 per day. Fees are charged for lost or damaged items per HCS policy.
- Students visiting the media center must have a teacher-issued pass (including lunch time). Students must sign in and sign out at the circulation desk.
- Food and drink are not permitted beyond media gates.
- Creation Station: markers, colored pencils, staplers, scissors, tape, glue, and paper are available for students to use for school projects.

Personalized Digital Learning Device

Horry County Schools is continuing the PDL (Personalized Digital Learning) initiative in high school grades 9-12 for the upcoming school year by providing Dell Latitudes for students in grades 9-12. All students in grades 9-12 have a Technology Fee of \$25 for the full academic year, due at the time of registration. The fee may be paid online or in person at the appropriate school.

Students Grades 9-12 who PAY the Technology Fee:

- are allowed to take devices home,
- pay an additional \$25 for the first accidental damage repair,
- pay \$50 for the second accidental damage repair,
- and full cost of repair for all subsequent accidental repairs.

Students Grades 9-12 who DO NOT PAY the Technology Fee:

- are allowed to use the device only at school
- pay full repair costs for all accidental damage
- pay full replacement cost for loss due to theft
- pay full repair for all damage caused by neglect or abuse
- pay full replacement cost for loss due to neglect

Student Policies and Procedures

Security Measures

To create a safe environment for students and staff at Loris High, metal detectors will be used daily and at athletic events. All students entering Loris High will be searched before entering the school. Students who sign into school late or have late arrival will be searched prior to being allowed to proceed to class.

Students who refused to be searched will be escorted by administration to the front office and a parent will be called to pick up the student. Additional consequences may include but are not limited to ISS, OSS or an evidentiary hearing.

The following procedures will be used at all metal detector search lines:

- Students should unzip bags and remove all items to be searched.
- Remove all earbuds and place cell phones in a secure location within your book bag or purse. Loris High is not responsible for lost or damaged cell phones or for other valuable items that may be lost or damaged.
- Students should remain in a single-file line.
- Students should refrain from pushing and yelling while in the search line.
- All students must walk through the metal detector. Students should not touch the sides of the machine as they walk through. Only one student is allowed in the metal detector at a time.
- Remove belts, steel toes boots/shoes and jackets/coats.
- Students in possession of contraband, illegal substances, etc. will be escorted to the front office. Disciplinary consequences will be assigned, and the school's SRO will be contacted.
- Any student who smells of marijuana or who has a book bag or other items that smell of marijuana will be immediately escorted to the front office. Disciplinary consequences may be assigned.

Security Measures

All items and persons are subject to search at any time.

Student Policies and Procedures

Student Parking

School bus transportation is provided for Loris High School students by the Horry County School District. Loris High School students who are given the privilege of driving an automobile to/from school are required to adhere to all Loris High School, Horry County School District, and South Carolina driver regulations/laws. Since driving an automobile to school is a privilege, certain conditions are attached to that privilege. Students who fail to uphold these conditions will be subject to monetary fines and/or loss of parking privileges. Here are the 2023-2024 student parking rules and fines. Permits are to be displayed by hanging on the rearview mirror, with the information facing the windshield.

- All school rules shall apply in vehicles and parking lots. Failure to follow them will result in loss of driving privileges and disciplinary action.
- No parking permit will be issued until all outstanding debts are paid (including but not limited to: lost book fees, library fees, cafeteria fees, etc.).
- Students must register all vehicles that they intend to drive to school. The parking permit fee is \$30.
- Students will be assigned a parking permit. Students may not trade/loan parking permits. If permit is lost, the student should see the office to purchase a new one.
- Students are to obey all traffic signals, signs, and markings on campus.
- Students who drive to school should lock and leave their cars promptly once they arrive on campus. No loitering is allowed in the parking areas. Students will not be allowed to return to their car without a pass from an administrator.
- The student agrees that he/she will not bring onto school grounds or keep in his/her vehicle while it is on the school grounds any gun, ammunition, explosive, knife, blackjack, or other weapon, etc.
- The student agrees that he/she will not bring onto school grounds any alcohol, illegal substances or paraphernalia, etc.
- All vehicles on campus are subject to search. The school fully cooperates with the local & state law enforcement officials and the R.A.I.D. organization in regard to vehicles on the Loris High campus.
- The school and the school district will not be liable for damages or theft to vehicles.
- No car is to be parked on any curb or in yellow-lined area.
- No students are to park their car in the teacher/staff parking lots or spaces or bus parking lot.
- Students are prohibited from parking their vehicle off of campus and walking onto campus.
- Speeding or reckless driving is prohibited.

Student Policies and Procedures

Parking Fines

FINES (all \$10): parking on the line/curb; parking in restricted areas; parking in teacher spaces; no permit or improperly displayed permit; using another's pass; speeding on school property. Violations may also result in disciplinary consequences.

SUSPENSION OF PERMIT: reckless driving

SUSPENSION OF PERMIT & \$20.00: driving while permit suspended. All parking fines must be paid to the bookkeeper within 2 weeks of issuance.

Parking Fees– Parking Permit \$30 (all fees owed cleared first); Replacement/ Lost Permit \$10



Bus Rules and Regulations

School Bus Policy

It is important to remember that the bus drivers are in complete charge of the pupils on their buses, and their instructions must be followed at all times. Smoking, drinking, and eating are not allowed on the bus. Students waiting for his/her bus after school must stay in the designated area until the bus arrives. At no time should a parent or guardian attempt to board a school bus. Parents/guardians who violate this policy will be subject to charges per Loris Police Department. The rules of conduct for bus passengers are part of the Loris Code of Conduct.

- All violations which occur on the buses will be dealt with by an administrator.
- When an assistant principal deals with a bus referral, he/she may assign ISS, OSS, or recommend expulsion in addition to, or instead of, suspension from the bus.
- All fights on buses will be referred to an assistant principal.
- Only students presently enrolled in Horry County Schools are allowed to ride the school bus. Loris High School student visitors are not permitted to ride the bus.
- Tobacco products/drugs/alcohol are not allowed on bus or at bus stop.
- The bus driver should be certain that his passengers understand and observe the following rules of safety.

Student Policies and Procedures

Meeting the Bus

- Students must be on time.
- If a student has to walk along the highway in approaching the bus stop, he/she should always walk on the shoulder.
- Students should wait on their side of the roadway and await the signal to cross from the driver. When crossing the highway, he/she should walk, not run.
- Students should not run alongside the bus when the bus is moving but should wait until it stops and then walk to the door.

On The Bus

The school bus is for transportation to and from school. It is not to be used for transportation to and from work, athletic events, or just to get around. If a student must ride a different bus than the one to which she/he is assigned or get on or off the bus at a different stop. LHS Administration must have a legitimate note with a phone number from the student's parent or guardian. This note must be presented to LHS Front Office before 10:00am to ensure they have time to verify the note with parents. This signed and verified note must be presented to the bus driver when the student boards the bus to go home.

- Students should go to their seats, without crowding or pushing, and remain seated while the bus is in motion.
- Students must never extend arms, legs, or head out of the bus.
- Students should not talk to the driver while the bus is in motion except in an emergency.
- Students must never tamper with the emergency door or any other part of the bus equipment.
- Students must not mar or deface the bus; the seat coverings must not be damaged in any manner. Any damage to the bus or seats should be reported by the students to the driver as soon as possible.
- Only the driver or other authorized person should remove first aid equipment which is to be used only for emergency treatment.
- Students must not tamper with the fire extinguisher which is to be used only by the driver in an emergency.
- For a student to ride a different bus he/she must submit a parent note to the office by 10am requesting permission to change buses. Requests are approved only if the parent can be contacted by phone and the seat is available on the requested bus.
- Students should only open bus windows with the permission of the driver.
- Students must not fight or scuffle on the bus or create any disturbance. Classroom conduct should be maintained on the bus.
- Students must not wave or shout to pedestrians or occupants of other vehicles. Students must not throw objects from the bus windows.
- Books, lunch boxes, or other objects should not be placed in the aisle of the bus. The SC Commercial Driver's License Manual states there should be nothing in the aisles that might trip riders. Aisles and stair wells must always be clear. Band instruments, science projects, coolers, etc. will not be allowed on any state or county-owned school bus unless they can be placed under the seat or held in the rider's lap.

Student Policies and Procedures

Exiting the Bus

- Students must remain seated until the bus comes to a complete stop. They must never attempt to leave until the bus has come to a full stop and the door is opened to indicate that they may leave.
- Students should leave in an orderly manner. Pupils in the front seats leave first.
- Students must not loiter or play around the stopped or parked bus.
- Students should not enter a restricted area set aside for bus parking or loading unless the bus is at a complete stop.

OFFENSES WILL CARRY THE SAME PUNISHMENT AS SIMILAR OFFENSES AT SCHOOL AND MAY RESULT IN LOSS OF TRANSPORTATION PRIVILEGES.

Rules for Drivers and Riders to AAST, ATA and CCU

Morning students who drive are not to come to the LHS campus in the morning. They are to drive directly to AAST, ATA or CCU unless they have a legitimate activity on campus. They are to depart for home, jobs, etc., directly from their program location. The holder of a parking permit understands that priority will be given to buses in leaving LHS campus.

If a student loses his/her privilege to drive to the Academy, his/her schedule will not be changed to allow him/her to stay at Loris High School all day.

Revocation of a driver's parking permit is at the discretion of the administration at Loris High School or the program school. The rules are subject to being amended during the year.

Student Code of Conduct

Student behavior should reflect **respect** towards faculty/ staff, peers, and himself/herself at all times. Students are required to come to classes prepared. Students are required to do all assignments given to them by teachers and must not disrupt the classroom or disturb other students. The teacher will either discipline disruptive students, or, if the problem is serious, send disruptive students to an assistant principal. **Sleeping in class is prohibited.**

Dress Code

Student dress should be confined to clothes that are reasonable, practical, and in good taste for school. School attire should reflect cleanliness, and comfort. The school will make judgments and decisions as needed to preserve the health, safety, and decorum of students. Student cooperation is expected in the following areas:

1. Attire or personal belongings must comply with requirements for health and safety.
2. Hats/headwear, sunglasses, bandannas, headphones/earplugs, sweatbands, combs/picks, hoodies, etc. are not to be worn in school.
3. Chains, knives, steel knuckles, etc. should not be brought to or worn at school.
4. Attire or personal belongings must not be immodest, obscene, profane, lewd, vulgar, indecent or offensive.

The following regulations apply to all students:

- Shorts, skirts, and dresses should be of adequate length to assure modesty when the student is seated or engaged in school activities. (An example of adequate length could be fingertip length or to be determined by administration.)
- Shirts/crop tops that expose the midriff are not to be worn.
- Students wearing leggings/biker shorts/spandex/ must have on a school appropriate top that is of fingertip length or longer.
- Holes in pants must be beneath fingertip length.
- No skateboards, skates, or shoes with skates are allowed at LHS.
- No bedroom shoes or pajama-type pants are allowed.
- Fishnets must be work with bottoms that are fingertip length. See-through clothing is prohibited.
- Tops with “spaghetti straps” are inappropriate, as are tops that reveal cleavage, shoulders, or back. Shoulder straps must be at least two (2”) inches wide, without undergarments exposed.
- Undergarments must be worn at all times and covered.
- Outer garments must conceal undergarments. Boxer/gym/spandex shorts worn under other clothing must be covered.
- Additional guidelines may be established by the administration
- Attire or personal belongings must not evidence membership or affiliation with a “gang” in any negative sense of the term.
- Attire or personal belongings must not display any information about, representations of, or advertisements for alcoholic beverage(s), tobacco, controlled drugs, or illegal drugs or paraphernalia associated with any of these. Clothing must not promote weapons, sexual behavior, or be ethnically derogatory.

Student Code of Conduct

Consequences for Dress Code Violations

1st Offense: Student will be asked to call home for a change of clothes. The student will not be allowed to return to class until the situation has been corrected. He/she will remain in ISS until a change of clothes has arrived.
WARNING

2nd Offense: Student will be asked to change clothes. The student will not be allowed to return to class until the situation has been corrected. Student will be assigned 1 DAY of ISS. Parent will be notified.

3rd Offense: Student will be asked to change clothes. The student will not be allowed to return to class until the situation has been corrected. Student will be assigned 2 DAYS of ISS. Parent will be notified.

4th Offense: Student will be asked to change clothes. The student will not be allowed to return to class until the situation has been corrected. Student will be assigned 3 DAYS ISS. Parent will be notified.

5th Offense: Student will be asked to change clothes. The student will not be allowed to return to class until the situation has been corrected. Student will be assigned to 1 day of OSS. Parent will be notified.

6th Offense: Student will be asked to change clothes. The student will not be allowed to return to class until the situation has been corrected. Student will be assigned to 2 days of OSS. Parent will be notified.

7th Offense: Student will be asked to change clothes. The student will not be allowed to return to class until the situation has been corrected. Student will be suspended pending an evidentiary hearing. Parent will be notified.

Student Code of Conduct

Electronic Devices

Cellular phones are allowed during transition and lunches. Cell phone use is allowed in the classroom for instructional purposes as the teacher deems necessary. Consequences will be assigned for cell phone violations that occur during non-transitional time and without teacher's permission.

The LHS Administration recommends that no items of value be brought to school. If these devices are lost or stolen, the school is not responsible for them and will not search for lost items.

| | |
|-------------|----------------------------|
| 1st Offense | Warning and Parent Contact |
| 2nd Offense | 1 Day of ISS |
| 3rd Offense | 3 Days of ISS |
| 4th Offense | 1 Day of OSS |
| 5th Offense | 3 Days of OSS |
| 6th Offense | 5 Days of OSS |
| 7th Offense | Evidentiary Hearing |

Student Code of Conduct

S.C. Safe Schools Act

The South Carolina Safe Schools Act of 1990 makes it a criminal offense to distribute a controlled substance while in, on, or within a radius of one-half mile of the grounds of a public school. The penalty is a \$10,000 fine or 10 years imprisonment or both. Carrying a weapon on school property is a felony which carries up to a \$5,000 fine and a maximum prison term of five years. The Act also states it is unlawful for anyone to knowingly and willfully deliver or convey to a public official, teacher, or principal any letter, document, etc., which contains a threat of death or bodily harm to the person or a member of the person's immediate family.

ADMINISTRATIVE DIRECTIVE CONCERNING WEAPONS, ILLEGAL DRUGS, ALCOHOL, AND VIOLENCE IN OUR SCHOOLS

Students or visitors who violate school district policy/state board policy/state law with regard to weapons, illegal drugs, alcohol, and/or violent behavior at school or school activities may face the following action:

EXPULSION: The student will be suspended immediately and recommended for expulsion.

ARREST AND PROSECUTION: The law enforcement authority having jurisdiction over the school will be contacted.

NOTIFICATION: The Superintendent and Director of Student Affairs will be notified immediately.

Pepper Spray

The possession and/or use of pepper spray is prohibited on the property of all schools in the Horry County School District. The following consequences will apply.

Discovered in student's possession:

| | |
|--------------------------|---------------------|
| 1 st offense: | 3 days of OSS |
| 2 nd Offence | 5 Days of OSS |
| 3 rd offence | Evidentiary Hearing |

Discharged on school campus or in the building:

Evidentiary Hearing

Possession of Tobacco Products

The possession and/or use of tobacco products or electronic cigarettes is prohibited on the property of all schools in the Horry County School District. All students are prohibited from using tobacco products or electronic cigarettes while inside school facilities, riding school buses and activity vehicles, and during practice of or participation in extracurricular activities sanctioned by Horry County Schools. Students under the age of 18 will be referred to Lorris Police Department.

Punishment for tobacco violations will be:

| | |
|-----------------|---|
| First offense: | 2-5 days of OSS |
| Second offense: | 3-5 days of OSS, Referral to tobacco prevention program |
| Third offense: | Evidentiary Hearing |

Student Code of Conduct

Alcohol/Drug Policy

Sale, distribution, use, or possession of alcoholic beverages, inhalant controlled substances, illegal drugs, marijuana, or other dangerous substances are not permitted by students in school buildings, on school property, or at school functions. Also, the sale, distribution, or abusive use of prescription, patent, or imitation drugs is not permitted.

The definitions of terms described below are to be used throughout the drug/substance use regulations:

Illegal or Dangerous Substances: Any substance that will, or is represented as one that will, alter a person's ability to function normally on a mental or physical task. These substances include, but are not limited to, alcohol, look-a-like or imitation substances, marijuana, inhalants (glue, paint, white-out, Rush, etc.) or materials expressly prohibited by federal, state, or local laws.

Possession: Possession of an identifiable quantity of alcohol, narcotics, hallucinogenic drugs, look-alike drugs, or non-controlled drugs represented as controlled drugs, or any other illegal substance in school buildings, on school campuses, in vehicles on school grounds, on school buses, or at any school-sponsored activity on or off campus.

Use: Consumption in ANY AMOUNT of an illegal or dangerous substance or any prescription drug without appropriate authorization.

Look-A-Like or Imitation Substance: Physical appearance of the finished product is substantially similar to a specific controlled substance, or if in a tablet or capsule dosage form as a finished product is similar in color, shape, and size to any controlled substances dosage form.

Prescription medicine must be turned in to the school nurse prior to the beginning of the school day with an approved parent permission form.

CONSEQUENCES

Student may be recommended for expulsion for the remainder of the school year.

Threats

Section 16-3-1040 of the Code of Laws of SC deals with threatening the life, person, or family of a public official. It is unlawful for any person to knowingly and will- fully deliver or convey to a public official or to a teacher or principal of an elementary or secondary school any letter or paper, writing, print, missive, document, or electronic communication or any verbal or electronic communication which contains any threat to take the life of or to inflict bodily harm upon the public official, teacher, or principal, or members of their immediate families.

Student Code of Conduct

Sexual Harassment/Misconduct Policy and Procedures

Purpose: To establish policy for defining and reporting sexual harassment at LHS.

Background: Sexual harassment consists of unwelcome sexual advances, requests for sexual favors and/or verbal or physical conduct of a sexual nature. Anyone who participates in deliberate or unsolicited verbal comments, gestures, or physical contact of a sexual nature which is unwelcome is also engaging in sexual harassment.

Policy: Sexual harassment is unacceptable conduct; therefore, all students will avoid any action or conduct which could be viewed as sexual harassment. This includes verbal or physical conduct of a sexual nature which has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive environment in or out of class. This policy shall not be used to bring frivolous or malicious charges against students.

Procedures: Any student who feels he/she has been subjected to sexual harassment should immediately notify an assistant principal.

All allegations will be investigated promptly and confidentially.

Any person found to have engaged in sexual harassment will be subject to appropriate disciplinary action. This action may include but is not limited to out-of-school suspension, recommendation for expulsion, and the filing of criminal charges.

Student Relationships

Every effort will be made to keep all student relations on a wholesome and acceptable level. Parents will be called whenever efforts by the counselors and principals have failed to bring about desired results. No public display of affection is allowed.

Off-Limit Areas During School

All students are to remain on campus once they arrive.

The following are off limits to students:

- Teachers' workrooms
- Bus parking lot
- All wooded areas around the building
- The teacher/staff/visitor/student parking lot
- Extreme rear of the athletic fields and the ditches bordering the campus
- Buildings, hallways, and areas where the student does not have classes

Off-Limit Areas After School

- Students are to report to the buses, student cars, or to the parent pick-up area immediately after school. The parent pick-up area is in front of Loris High School.
- Only students riding buses are allowed in the bus parking lot.
- Students are to be OFF SCHOOL PROPERTY by 3:30 PM, unless they are involved in a staff supervised activity. Students involved in supervised activities are to report directly to that activity.

Student Code of Conduct

Bullying

Loris High believes that all students and staff should have a learning environment that is free from harassment, intimidation and/or bullying.

What is bullying?

Bullying is defined by:

- a behavior that hurts or harms another person physically, socially, or emotionally.
- an inability for the target to stop the behavior and defend their self.
- an imbalance of power that occurs when the student doing the bullying has more physical, social, or emotional power than the target.
- a repetitive behavior: however, bullying can occur in a single incident if that incident is either very severe or arises from a pattern of behavior.

How Do I Report Bullying?

Students who believe they are the victim of bullying or who wish to report bullying behavior should contact an administrator or complete the online [Bullying Incident Report Form](#). Persons who are reporting bullying are encouraged to submit a written statement to administration. This anonymous report will be investigated. However, formal disciplinary action cannot be based solely on the basis of an anonymous report that cannot be corroborated. Once an established reported incident has been determined to be a case of bullying, the investigation will move to the consequence phase including school action along with the possibility of legal action.

Disciplinary Consequences

According to Horry County Schools District Policy, bullying is a level 2 offense. The following consequences may be assigned for bullying:

- warning
- conflict resolution
- ISS
- OSS
- evidentiary Hearing

Student Code of Conduct

Student Use of Computers

Computer equipment is available to Loris High School students to assist in furthering their education. Computer activities not directly related to educating our students within the approved guidelines are not allowed. Students should use computer equipment only under the supervision of teachers. When a student damages or changes a computer, whether intentionally or unintentionally, privileges to use the computer may be lost. Therefore, students should be aware of the following guidelines concerning the use of computer equipment.

- All computer equipment is to be handled with care.
- Computer setups are not to be altered.
- Programs are not to be installed on a computer. Games should not be played from disk or the Internet.
- Offensive images or sounds are not to be installed.
- The use of a teacher or staff login and/or password without permission/supervision is not allowed. If a student inadvertently becomes aware of a teacher's or staff member's password, he/she should report it to the proper person.
- Use of the Internet without teacher supervision is not allowed.
- Entering Loris High School's main database is prohibited and considered an extremely serious violation.
- Computer equipment is not to be moved from room to room without the permission of the teachers involved.
- The use of e-mail should be for academic purposes only.
- The intentional erasure of files or hard drives is prohibited and is a serious violation.
- The use of File Manager, DOS Shell, or other programs to try to alter systems and/or bypass a network menu is not allowed.
- Viewing, printing, sending, or receiving inappropriate materials is not allowed.
- Downloading files from the Internet is prohibited unless authorized by the teacher.

CONSEQUENCES

Any violation of the rules for use of computers will result in one of the following consequences, depending upon the severity and frequency of the offense: ISS, OSS, recommendation for expulsion, monetary restitution, and/or revocation of all access to school computers.



Student Code of Conduct

Fighting and Threats

GENERAL PENALTY FOR FIGHTING

The general penalty for being involved in a fight is a minimum of five days out-of-school suspension. In first-offense cases determined to be severe enough, the administration will make a recommendation for expulsion to the district hearing officer. Students who fight will be referred to the police.

PENALTY FOR SECOND OFFENSE FOR FIGHTING

The minimum penalty for a second offense is up to ten days out-of-school suspension. As a third offense, students will be recommended for expulsion from school. The student will be suspended from school until the hearing. Students who fight may be referred to the police.

THREATS, HARASSMENT, AND BULLYING OF STUDENTS

Students are advised that if they are threatened, harassed, or bullied by any other student or group of students, they should immediately report the matter to a teacher or administrator. Students should not respond to threats, comments, harassment, bullying, or criticism by hitting, pushing, shoving, or slapping the other student or by engaging in a verbal battle. Students who threaten the life of a student or staff member will be recommended for expulsion and will be referred to the police. LHS does not condone or support the practice of "hazing/initiation." Any student involved in hazing/initiation activities, while on campus or attending school functions, may be recommended for expulsion.

School rules apply at all school-related events regardless of its time or location.

Student Code of Conduct

Cheating/Plagiarism

Plagiarism is using another person's words, ideas, or work without giving proper credit to that person. Plagiarism can be either intentional or unintentional. Plagiarism applies to all forms of work, including papers, projects, speeches, and presentations. Cheating is also an honor violation.

Cheating/Plagiarism include:

- paraphrasing (putting in your own words) information from a source without referencing the source
- copying & pasting internet information, graphics, or media into your work without citing the source
- using someone else's homework or buying papers you did not do and turning it in as if you had done the work yourself
- not putting quotation marks around parts of sources you copy exactly
- copying from someone's paper and submitting work as your own
- using someone's paper to "catch up" and copying his or her work

If a student is found to have plagiarized or cheated, he or she will receive a zero for the assignment. It will be at the discretion of the teacher if the student is allowed to make up the assignment. After repeated offences, a referral will be submitted. There are no exceptions. Please be advised that because plagiarism is unethical, it will result in denial of acceptance into or expulsion from any and all Loris High School honor societies.

The following websites that can help you avoid plagiarism:

<http://www.plagiarism.org>

<http://owl.english.purdue.edu/owl/resource/589/01/>

<http://writingcenter.unc.edu/handouts/plagiarism/>



Student Code of Conduct

In-School Suspension

In-school suspension (ISS) is for students who would ordinarily be suspended from school or for those students who continually break the rules of the school. The number of days spent in this room will vary based on the seriousness of the misconduct of the student and the student's overall discipline record. ISS will be held in 208. Students assigned to ISS are to immediately report to room 208 when the bell rings to go to first block. Students who arrive after 8:25 am will be considered tardy and may face additional consequences.

- Students will report to the ISS room with all their books, electronic device, paper, and pencil on the day of their ISS assignment.
- Students will be required to work in ISS. Students are not allowed to sleep or to use electronic devices for activities not related to their assignments.
- Students will be required to follow all ISS rules and procedures.
- Failure to follow steps 1, 2, or 3 will result in immediate parent notification and OSS.
- Students will be marked absent from the classes missed; however, the absence will not count toward one of the 5 allowed by law.
- Make-up work will be graded on the same basis as other students' work in class.
- Scheduled tests may be taken in the ISS room at the teacher's discretion.

Directory

| Department | Contact Person |
|---|-----------------------|
| Principal | Mr. Jimmy McCullough |
| Athletics | Mr. Barry Brooks |
| Attendance | Ms. Corrie Gonzalez |
| Bus Supervisor | Mr. Anthony Hemingway |
| Cafeteria Manager | Mr. Deeon Bellamy |
| 9 th & 10 th Grade Administrator | Mr. Eric Caputo |
| 11 th & 12 th Grade Administrator | Mrs. Shanay Clark |
| Assistant Principal | Mrs. Teresa Todd |
| Student Parking | Mr. Barry Brooks |