



**REQUEST FOR PRINCIPAL APPROVAL OF ABSENCES**

**STUDENT'S NAME:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

**REASON FOR REQUEST:**       Educational Trip       Hardship

**DETAILS OF REQUEST** *(if an educational trip, please state how the trip will be beneficial and related to the child's current standardized curriculum):*

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**PLAN FOR RECOVERY OF ACADEMIC INSTRUCTION MISSED DUE TO ABSENCES:**

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\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

Approved       Denied

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date

**PRINCIPAL REQUIREMENTS FOR APPROVAL OR REASON FOR DENIAL:**

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