



3921 Gold Street, Icebreak, MN 58222 – Phone: (789) 555-6470 – Email: vholland22@earth.net

October 26, 2014

Ms. Daisy Lombard
The Creative Touch
22 Dynasty Avenue
Flowfield, IA 52395

Dear Ms. Lombard:

I would like to apply for a summer internship with The Creative Touch. Currently in my junior year, I am majoring in art at the University of Corduroy. I will graduate in the spring of 2016,

My specialization includes charcoal sketching and oil-based painting. I also have part time job experience in the field, which is outlined in the table below:

Part Time Job Experience			
Company	Job Title	Contact	Phone Number
Custom Creations	Painter	Lucas Bell	(890) 555-8990
Pitter Patter Paints	Color Consultant	Laurie Daniels	(789) 555-0023
The Art Store	Project Framer	Marissa Quilts	(789) 555-3466

Awards and recognition I have received for my work include the following:

Outstanding Art Award, University of Corduroy, 2014

Best Artist of the Year, Department Award, 2013

Let the Talent Shine Art Contest, First Place, 2013

I look forward to meeting with you to discuss available openings for a summer internship. Please contact me by email at vholland@earth.net or by phone at (789)555-6470. Thank you in advance for consideration.

Sincerely,

Victoria Holland