



Information You Can Trust. People You Can Trust.

### DISCLOSURE & AUTHORIZATION FORM

THIS DOCUMENT CONTAINS IMPORTANT INFORMATION. PLEASE READ IT CAREFULLY.

In connection with my application for employment (including contract for service) with Horry County Schools (the District), I understand that investigative inquiries may be obtained on myself by an investigative reporting agency, and that any such report will be used solely for employment-related purposes. I understand that the nature and scope of this investigation will include a number of sources including, but not limited to, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, general reputation, personal characteristics, mode of living, and work habits. Information relating to my performance and experience, along with reasons for termination of past employment from previous employers, may also be obtained. Further, I understand that you will be requesting information from various Federal, State, County and other agencies that maintain records concerning my past activities relating to my driving, criminal, civil, and other experiences.

I understand that if the District hires me, it may request an investigative report about me for employment-related purposes during the course of my employment. The scope of this investigation will be the same as the scope of a pre-employment investigation, and that the nature of such an investigation will be my continuing suitability for employment, or whether I possess the minimum qualifications necessary for promotion or transfer to another position. I understand that my consent will apply throughout my employment, unless I revoke or cancel my consent by sending a signed letter or statement to the District at any time, stating that I revoke my consent and no longer allow the District to obtain investigative reports about me. This Disclosure and Consent form, in original, faxed, photocopied or electronic form, will be valid for any reports that may be requested by the District.

The consumer report(s) will be obtained from:  
Accurate Background, Inc 6 Orchard, Suite 200, Lake Forest, CA 92630, 1-800-784-3911.

I authorize without reservation any party or agency contacted by this employer to furnish the above-mentioned information. I hereby consent to your obtaining the above information from Accurate Background, Inc. (and/or any of their licensed agents). I understand to aid in the proper identification of my file or record the following personal identifiers, as well as other information, is necessary.

Print Name \_\_\_\_\_

Other Names Known By \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Driver License Number \_\_\_\_\_ State \_\_\_\_\_

Current Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Have you lived outside of SC within the past ten years?  Yes  No

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Prospective Employer: Horry County Schools

Have you ever been convicted of any felony or misdemeanor charges?  Yes  No

If yes, please briefly explain the type of offense, date, location of occurrence and disposition: