

State Professional Certificate Renewal Guidelines

- Educators with a professional certificate are subject to mandatory professional development requirements and must provide evidence of participation to the South Carolina Department of Education every 5 years for certificate renewal. HCS educators will submit the appropriate documentation to Human Resources, so that renewal information can be posted to the SCDE website.
- Educators should refer to the **SCDE Renewal Credit Matrix** for acceptable renewal credit options along with the eligibility criteria and required verification for each option. This document can be found on the HCS Staff Development webpage and through the following link. [Renewal Matrix \(sc.gov\)](#)
- Educators must earn a minimum of 120 renewal credits within a set time frame to meet renewal requirements. Valid certificates must meet requirements within their current certificate's validity.
[Renewing a Professional Certificate - South Carolina Department of Education - 9/30/21 11:18 AM \(sc.gov\)](#)
- **Read to Succeed (R2S) Endorsement Requirement**
Educators holding Professional certificate that expires in 2020 or beyond must earn the appropriate R2S endorsement to remain eligible for certification renewal. Each course that is accepted for meeting R2S endorsement requirements is also pre-approved for earning 60 renewal credits. It is highly recommended that educators complete R2S coursework as part of their 120 renewal credits, rather than in addition to these requirements. [Renewing a Professional Certificate - South Carolina Department of Education - 9/30/21 11:18 AM \(sc.gov\)](#)
- Educators who do not hold a South Carolina **Professional** Certificate are **NOT** eligible to begin accruing renewal credit points toward certificate renewal until they have received a South Carolina **Professional** (5 Year) Certificate.